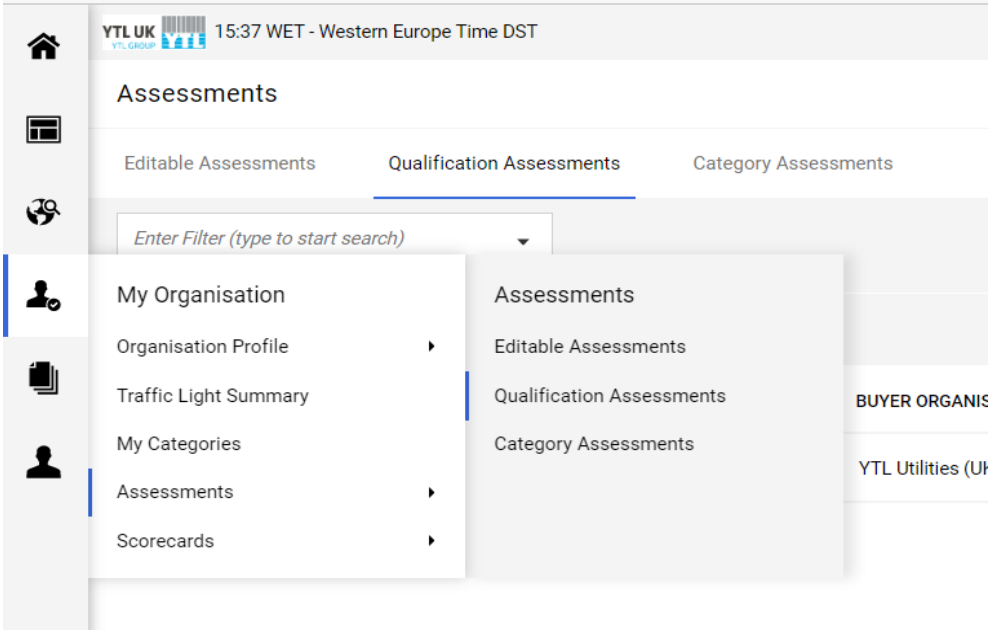


Supplier Jaggaer (Bravo) Registration - Assessment Criteria

For your organisation to successfully fully register on Jaggaer and obtain 'All Registration Criteria Met' status, you must provide a satisfactory response as per the 'Criteria to Meet' provided below, to each of the registration questions asked.

This document shows all questions within the registration process including questions which are conditional based on the response given to associated questions, therefore not all questions will be asked.

Please note registering on Jaggaer will not make your organisation an 'Approved Supplier' and does not guarantee tendering opportunities.

Registration Information	Assessment Information / Guidance
<p>Organisation Name and registered number (where applicable)</p>	<p>For UK registered companies, Companies House (UK) is used to confirm the supplier's name, registered number and confirm their company status. If the status showing on Companies House is anything other than 'Active' the registration will not be progressed.</p> <p>Under 'Organisation Name' the supplier must provide the full registered company name (not trading name). Where a name is incorrectly entered the supplier must contact Jaggaer and request them to amend the details. Jaggaer contact details are published on the supplier login page.</p> <p>Suppliers will be contacted via Jaggaer should there be any queries with the registration information provided.</p>
<p>Admin email address</p>	<p>For security reasons only one named email address should be used by the supplier for their admin account. If more than one has been added, please contact Jaggaer and request the necessary amendments.</p> <p>Suppliers can set up additional users with role permissions as appropriate, please refer to the guidance document found on the Jaggaer landing page.</p> <p>Details of your Administrator can be found via the user profile (click the user name in the top right hand side of the dashboard, then click the ellipsis and 'Print your Supplier Profile').</p>
<p>Registration Status</p>	<p>The supplier can view their company status by going to the Jaggaer Dashboard then navigate to the Qualification Assessment tab as follows:</p> 
<p>Registration statuses:</p>	<p>Status criteria:</p>
<p>All Registration Criteria Met</p>	<p>The supplier has completed all registration questions for their organisation and their response is fully acceptable and compliant with the Assessment Criteria. Only suppliers with this status may be awarded a contract. This status needs to be maintained for the life of any contract awarded.</p> <p>This status is automatically changes to 'Selectable for EOI, PQQ or ITT' one month after the expiry date of the first document to expire in the supplier's profile unless the document(s) is/are updated.</p>
<p>Selectable for EOI, PQQ or ITT</p>	<p>The supplier has submitted all the information for their organisation and following assessment is deemed to have met the Assessment Criteria for the Level 1 questions (Eligibility, Convictions, Obligations or Policies, or Modern Slavery) and Submission Declaration. There is one or more queries in the Health and Safety, Environment, Quality and Insurance questions that needs to be resolved.</p> <p>The supplier must still satisfactorily complete the Health and Safety, Environment, Quality and Insurance questions for their organisation in order to fully meet All Registration Criteria.</p>
<p>Clarification Requested</p>	<p>The supplier has been requested to clarify a response(s) against one of the compliance elements; Organisation Name, Registration Number, Eligibility, Convictions, Obligations, Policies or Modern Slavery, Bankruptcy or Submission Declaration. The supplier can update their response for assessment at any time, however this status prevents the supplier from being considered for any tendering opportunities.</p>
<p>Criteria Not Satisfied</p>	<p>There is missing information from any of the mandatory fields. The supplier can update their response for assessment at any time, however this status prevents the supplier from being considered for any tendering opportunities.</p>

FORM	SECTION & QUESTION		QUESTION WHICH TRIGGERS THE FORM	DROPDOWN SELECTION WHICH TRIGGERS FORM	CRITERIA TO MEET
1. Level 1		Mandatory for all			
	Eligibility				
	Utilities Contracts Regulations, Regulation 80 Public Contracts Regulations, Regulation 57 (1), (2) and (3) Compliance	As a regulated utility Wessex Water is not permitted to work with organisations which have certain convictions as detailed in the Utilities Contract Regulations 2016 (UCR) Regulation 80 and the associated Regulations within The Public Contract Regulations 2015 (PCR). Please confirm that none of the convictions in PCR Regulation 57 (1) and (2) are applicable to the organisation and that the organisation is not in breach of its obligations with regards to the payment of taxes or social security contributions as per PCR Regulation 57 (3). If there have been convictions as per the reasons described in the Regulations 57 (1) or (2) above (your application will not be accepted subject to PCR Regulation 57 (13) to (15) being satisfied), you will be asked to state the date(s) and details of the convictions and provide details of any measures taken in line with PCR Regulation 57 (13) to (15). If there has been a breach in the obligations of Regulation 57 (3) (your application will not be accepted subject to PCR 57 (5) being satisfied) you will be asked to provide the date and details of the breach of the obligation and what, if any, arrangements have been made for payment as per PCR Regulation 57 (5)			Where the supplier states there have been convictions or is in breach of its obligations further information in either Form 1a or 1b must be provided.
	Utilities Contracts Regulations Regulation 80, Public Contracts Regulations Regulation 57 (1) and (2) Policies	Please confirm that your business has adequate policies, processes and systems of work in place, as appropriate, to prevent any of the offences outlined in the Utilities Contracts Regulations Regulation 80, Public Contracts Regulations Regulation 57			The supplier should have adequate policies, processes and systems in place ('Yes' response). If these are not in place ('No' response) the supplier will be asked to complete Form 1c and provide details about how they are rectifying this and provide an action plan and time line for implementation. The supplier is responsible for ensuring their policies, processes and systems are adequate for their business structure, size, activities, etc.
	Compliance with Modern Slavery Act				
	Compliance with Modern Slavery Act	Is your global turnover, including subsidiaries, £36 million or more?			The provided answer will determine which Form 2 (Modern Slavery) the supplier will be required to complete.
	Modern Slavery Act Convictions	Can you confirm that your organisation has not been convicted of breaching The Modern Slavery Act 2015, nor had any notice served upon it, by any regulator or authority (including local authority)?			In order to register the supplier must not have been convicted under the act
	Right to Work Check	Can you confirm that your recruitment process in the UK includes a Right to Work check?			In order to register, Right to Work checks must be undertaken
	Employee Exploitation	Can you confirm that you do not require any employees or contract workers to lodge deposits of money with you, surrender their identity papers, work under debt bondage or work under any conditions that could constitute exploitation (labour, domestic, sexual, or criminal)?			In order to register the supplier must not impose any of these conditions on employees or contract workers
	Bankruptcy, Insolvency, or Winding-Up Proceedings				
	Declaration - Bankruptcy	Please confirm your organisation is not bankrupt or subject of insolvency or winding-up proceedings, where its assets are being administered by a liquidator or by court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State.			In order to register the supplier must confirm they are not subject to any of the matters described.
	Small Medium Enterprise				
	Small Medium Enterprise	Is your company an SME (Small Medium Enterprise)?			Response to be provided as per the guidance document attached to the question. The question must be answered, there is no further criteria to meet.
1a. Convictions	Convictions	Conditional			
		Please state the date(s) and details of the convictions and provide details of any measures taken in line with the Public Contracts Regulations, Regulation 57 (13) to (15) if any.	UCR Regulation 80 PCR Regulation 57 (1), (2) and (3) Compliance	There have been convictions, but PCR 13 to 15 have been satisfied, and the organisation is not in breach of its obligations	In accordance with the Regulations referred to the supplier must 'provide evidence to the effect that measures taken by the economic operator [the supplier] are sufficient to demonstrate its reliability despite the existence of a relevant ground for exclusion'. This includes the requirements of PCR 57 (15)
1b. Obligations	Obligations	Conditional			
	Declaration - UCR Regulation 80 PCR Regulation 57 (3)	Please state the date and details of the breach of the obligation and what, if any, arrangements have been made for payment as per the Public Contracts Regulations, Regulation 57 (5)	UCR Regulation 80 PCR Regulation 57 (1), (2) and (3) Compliance	There has been a breach in the obligation of Regulation 57 (3) (Your application will not be accepted subject to regulation 57 (5) being satisfied)	The supplier must demonstrate it has 'fulfilled its obligations by paying, or entering into a binding arrangement with a view to paying, the taxes or social security contributions due, including, where applicable, any interest accrued or fines'.
1c. Policies	Policies	Conditional			
	Declaration UCR Reg 80 PCR Reg 57 (1) and (2) Policies Action Plan	Where you have stated you don't have adequate policies, processes and systems in place the prevent these offences, please provide information regarding the steps being taken to rectify this along with an action plan with dates for implementation. See attached guidance from the Ministry of Justice for further information.	UCR Regulation 80 PCR Regulation 57 (1) and (2) Policies	No, we do not have any policies, processes or systems of work in place to prevent any of the offences outlined in UCR Regulation 80 PCR Regulation 57	Response must provide an action plan / details of the action to be or being taken and timescales within which this will be implemented.
2a. Modern Slavery Statement - Over £36M	Modern Slavery Statement	Conditional			
	Modern Slavery Statement	Please provide a weblink to where your published Modern Slavery Act (2015) transparency statement is found. Under the act where global turnover is over £36M this link should be in a prominent place on your website's homepage and the statement must be dated and signed or endorsed as detailed within the Act.	Compliance with Modern Slavery Act	Yes, our global turnover is over £36M and we have a company website	Provision of a link to the suppliers Modern Slavery Statement on their website. The statement should be no older than the last financial year and be signed or endorsed as detailed within the Act.
2b. Modern Slavery Statement - Upload - Over £36M	Modern Slavery Statement - Document	Conditional			
	Modern Slavery Attachment	Please attach a copy of your current Modern Slavery Act (2015) transparency statement, this must be dated and signed by a company director if your turnover is over £36M.	Compliance with Modern Slavery Act	Yes, our global turnover is over £36M but we do not have a company website	A copy of the suppliers Modern Slavery Statement is attached. The statement must be no older than the last financial year and signed or endorsed.

FORM	SECTION & QUESTION		QUESTION WHICH TRIGGERS THE FORM	DROPDOWN SELECTION WHICH TRIGGERS FORM	CRITERIA TO MEET
2c. Modern Slavery Statement - Under £36M - Website	Modern Slavery Statement - Under £36M - Website	Conditional			
	Modern Slavery Statement	Please provide a weblink to where your published Modern Slavery Act (2015) transparency statement is found. Under the act where global turnover is over £36M this link should be in a prominent place on your website's homepage and the statement must be dated and signed or endorsed as detailed within the Act.	Compliance with Modern Slavery Act	No, our global turnover is under £36M but we do not have a modern slavery statement on our website.	Provision of a link to the modern slavery statement, or webpage which contains the link to the suppliers statement.
2d. Modern Slavery Statement - Attachment - Under £36M	Modern Slavery Statement - Attachment - Under £36M	Conditional			
	Modern Slavery Attachment	Please attach a copy of your current Modern Slavery Act (2015) transparency statement, this must be dated and signed by a company director if your turnover is over £36M.	Compliance with Modern Slavery Act	No, our global turnover is under £36M but we do not have a modern slavery statement available.	A copy of the suppliers Modern Slavery Statement is attached showing the supplier is aware of the Modern Slavery Act and the steps they have taken to fulfil its obligations in ensuring it doesn't commit slavery, servitude and forced or compulsory labour or human trafficking offences.
2e. Complying with the Modern Slavery Act (2015)	Complying with the Modern Slavery Act (2015)	Conditional			
	Complying with the Modern Slavery Act (2015)	Part of the Modern Slavery Act (Part 6 Transparency in Supply Chains etc) requires 'large businesses' to make a statement each financial year on the steps they have taken to eliminate slavery and trafficking from their business and supply chains. The Modern Slavery Act (2015) is about more than just transparency in supply chains. The Act requires all businesses to ensure that they have no forced labour or human trafficking in their business or supply chains. Under the Modern Slavery Act it is an offence to commit - or intend to commit - any of the following acts: <ul style="list-style-type: none"> To hold another person in slavery. To require another person to perform forced or compulsory labour. To know, or ought to know, that the other person is being required to perform forced or compulsory labour. To traffic humans; arrange or facilitate the travel of another person ("V") with a view to V being exploited (including slavery, servitude and forced or compulsory labour, sexual exploitation, removal of organs etc, securing services etc by force, threats or deception, or securing services etc from children and vulnerable persons). <p>We expect you to be aware of and compliant with your obligations under the Modern Slavery Act (2015).</p> <p>By selecting the appropriate response you are confirming that you are and will remain compliant with the Modern Slavery Act (2015) and you do not commit, intend to commit, or knowingly engage with suppliers that commit the above offences.</p>	Compliance with Modern Slavery Act	No, our global turnover is under £36M and we do not have a modern slavery statement available.	In order to register the supplier must confirm their compliance.
3. Health and Safety, Environmental and Quality					
	Health and Safety	Mandatory for all			
	UKAS (or equivalent) certification to ISO 45001	Please be aware that any supplier undertaking site works/services who employ 5 or more must be either UKAS certified 45001 or registered under the Safety Schemes in Procurement (SSIP). Does your organisation hold *a UKAS (or equivalent) accredited independent third party certificate of compliance with ISO 45001 or; *within the last twelve months has successfully met the assessment requirements and registered with a construction-related Safety Schemes in Procurement (SSIP) member scheme relevant to the work you are interested in providing? (Note: Accreditation bodies that are deemed to be equivalent to UKAS are detailed on the European Co-operation for Accreditation (EA), the International Accreditation Forum (IAF) and the International Laboratory Accreditation Co-operation (ILAC) websites. If your certificate is from a body that is a signatory to one of the these multi-lateral agreements, then the certificate you have is deemed equivalent to one issued by a UKAS-accredited body.) See www.ssip.org.uk for details. PLEASE NOTE; Achilles UVDB registration is NOT proof of SSIP membership. Any queries regarding this should be directed to Achilles Tel; +44 (0) 1235 861118 or UVDB@achilles.com			The answer provided will determine which Form 3 (Health and Safety) the supplier will be required to complete
	Health and Safety Prosecutions	Please state the number of Health and Safety prosecutions existing (during the past 5 years) or pending.			Please enter numerical value. Should you have been prosecuted further details may be requested.
	HSE Enforcements	Please state the number of HSE enforcement action or notices (during the past 5 years) including any Prohibitions – Improvements or Fees for intervention.			Please enter numerical value. Should you have faced any enforcement actions further details may be requested.
	Environmental	Mandatory for all			
	UKAS (or equivalent) certification to ISO 14001:2015	Does your organisation hold a United Kingdom Accreditation Service (UKAS) (or equivalent) accredited independent third party certificate of compliance with ISO 14001:2015 relevant to the work you are interested in providing? (Note: Accreditation bodies that are deemed to be equivalent to UKAS are those detailed on the European Co-operation for Accreditation (EA), the International Accreditation Forum (IAF) and the International Laboratory Accreditation Co-operation (ILAC) websites. If your certificate is from a body that is a signatory to one of the these multi-lateral agreements, then the certificate you have is deemed equivalent to one issued by a UKAS-accredited body.)			The answer provided will determine which Form 4 (Environmental) the supplier will be required to complete

FORM	SECTION & QUESTION		QUESTION WHICH TRIGGERS THE FORM	DROPDOWN SELECTION WHICH TRIGGERS FORM	CRITERIA TO MEET
	Quality UKAS (or equivalent) certification to ISO 9001:2015	Does your organisation hold a United Kingdom Accreditation Service (UKAS) (or equivalent) accredited independent third party certificate of compliance with ISO 9001:2015 relevant to the work you are interested in providing? (Note: Accreditation bodies that are deemed to be equivalent to UKAS are those detailed on the European Co-operation for Accreditation (EA), the International Accreditation Forum (IAF) and the International Laboratory Accreditation Co-operation (ILAC) websites. If your certificate is from a body that is a signatory to one of these multi-lateral agreements, then the certificate you have is deemed equivalent to one issued by a UKAS-accredited body.)			The answer provided will determine which Form 4 (Environmental) the supplier will be required to complete
3a. Health and Safety - ISO Certificate	Health and Safety - ISO Certificate	Conditional	ISO 45001	Yes, we hold a UKAS or equivalent ISO 45001 certificate	
	ISO 45001 Certificate	Please provide a copy of the UKAS (or equivalent) certificate for ISO 45001 and enter the date it is due to expire.			Must be signed and in date. Needs to have been provided by the UKAS (or equivalent) accredited body. Accreditation will be checked to ensure this. If the certificate is for a group/parent company, then the company registering must be named on the certificate. Should be relevant to the classification codes selected.
3b. Health and Safety Policy - SSIP Cert	Health and Safety Policy - SSIP Cert	Conditional	ISO 45001	Yes, we hold an SSIP Certificate	
	SSIP Membership Certificate	Please attach a copy of your SSIP membership certificate and enter the date it is due to expire. PLEASE NOTE; An Achilles UVDB registration certificate, or an Achilles audit certificate, are NOT proof of SSIP membership. Any queries regarding this should be directed to Achilles Tel; +44 (0) 1235 861118 or UVDB@achilles.com	ISO 45001	Yes, we hold an SSIP Certificate	Needs to be in date and in the name of the company registering. Please note an Achilles UVDB registration or Verify certificate is NOT a valid SSIP certificate
3c. Health and Safety - Both ISO and SSIP	Health and Safety - Both ISO and SSIP	Conditional	ISO 45001	Yes, we hold both a UKAS or equivalent ISO 45001 certificate and an SSIP certificate	
	ISO 45001 Certificate	Please provide a copy of the UKAS (or equivalent) certificate for ISO 45001 and enter the date it is due to expire.	ISO 45001	Yes, we hold both a UKAS or equivalent ISO 45001 certificate and an SSIP certificate	Must be signed and in date. Needs to have been provided by the UKAS (or equivalent) accredited body. Accreditation will be checked using the European Co-operation for Accreditation (EA), the International Accreditation Forum (IAF) and the International Laboratory Accreditation Co-operation (ILAC) websites to ensure this. If the certificate is for a group/parent company, then the company registering must be named on the certificate. Should be relevant to the classification codes selected.
	SSIP Membership Certificate	Please attach a copy of your SSIP membership certificate and enter the date it is due to expire. PLEASE NOTE; An Achilles UVDB registration certificate, or an Achilles audit certificate, are NOT proof of SSIP membership. Any queries regarding this should be directed to Achilles Tel; +44 (0) 1235 861118 or UVDB@achilles.com			Needs to be in date and in the name of the company registering. Please note an Achilles UVDB registration or Verify certificate is NOT a valid SSIP certificate
3d. Health and Safety - Policy and Risk Assessments	Health and Safety - Policy and Risk Assessments	Conditional	ISO 45001	No, we do not hold one of the aforementioned certifications but we do have a Health & Safety Policy which is signed and dated by the CEO	
	Health and Safety Policy Document	Please attach a copy of your health and safety policy which has been authorised by the Chief Executive Officer or equivalent and shows the latest review date. The policy provided should be relevant to the anticipated nature and scale of activity to be undertaken and set out responsibilities for Health & Safety management at all levels in the organisation. NOTE: Please attach a .ZIP file if you have multiple documents.	ISO 45001	No, we do not hold one of the aforementioned certifications but we do have a Health & Safety Policy which is signed and dated by the CEO	A Health and Safety Policy is required for company with 5 or more employees. The policy should be periodically reviewed and updated. The policy should be signed by the Chief Executive Officer or equivalent senior person within the organisation and dated. The policy should confirm how the supplier aims to discharge relevant legal responsibilities, attention to Health and Safety in the workplace, the arrangements in place for safely managing work, how the supplier communicates and impresses Health and Safety to employees/workforce and how Health and Safety performance is monitored. The policy provided should be relevant to the anticipated nature and scale of activity to be undertaken and set out responsibilities for Health and Safety management at all levels in the organisation.
	Health and Safety Policy Review Date	Please confirm the last review date of your Health and Safety Policy as shown on the attached policy document.			The review date must be the same as that shown on the Policy.
	Risk Assessment Process	Please describe the process used to identify, control and manage risk to prevent ill health and accidents.			A clear and comprehensive description of process taken to complete a risk assessment is provided.
	Risk Assessment Completed	Please provide at least one completed Risk Assessment. Multiple attachments can be uploaded as a .zip file			At least one example of a completed work task related risk assessment is attached.
3e. Health and Safety - No Policy	Health and Safety - No Policy	Conditional	ISO 45001	No, we do not hold one of the aforementioned certifications but we are not legally required to have a Health & Safety policy as we have fewer than 5 employees	
	Health and Safety Statement	Please read the attached document and select the appropriate response for your organisation.	ISO 45001	No, we do not hold one of the aforementioned certifications but we are not legally required to have a Health & Safety policy as we have fewer than 5 employees	The supplier should select the appropriate response for their organisation

FORM	SECTION & QUESTION		QUESTION WHICH TRIGGERS THE FORM	DROPDOWN SELECTION WHICH TRIGGERS FORM	CRITERIA TO MEET
4a. 14001:2015 Certificate	14001:2015 Certificate	Conditional			
	UKAS (or equivalent) ISO 14001:2015 Certificate	Please provide a copy of the UKAS (or equivalent) certificate for ISO 14001:2015 and enter the date it is due to expire.	ISO 14001:2015	Yes, we hold the aforementioned certificate.	Must be signed and in date. Needs to have been provided by the UKAS (or equivalent) accredited body. Accreditation will be checked using the European Co-operation for Accreditation (EA), the International Accreditation Forum (IAF) and the International Laboratory Accreditation Co-operation (ILAC) websites to ensure this. If the certificate is for a group/parent company, then the company registering must be named on the certificate. Should be relevant to the classification codes selected.
4b. Environmental Policy	Environmental Policy	Conditional			
	Environmental Management Policy Document	Please attach a copy of your environmental management policy which has been authorised by the Chief Executive Officer or equivalent and shows the last review date. The policy provided should be relevant to the anticipated nature and scale of activity to be undertaken and set out responsibilities for environmental management at all levels in the organisation. NOTE: Please attach a .ZIP file if you have multiple documents.	ISO 14001:2015	No, we do not hold the aforementioned certificate but we do have a written Environmental Policy	Environmental policy is provided. The policy should be periodically reviewed and updated. The policy should be dated and may be signed by the Chief Executive Officer or equivalent senior person within the organisation. The policy should confirm how the supplier aims to discharge relevant legal responsibilities, attention to environmental matters associated with the goods/services/works (protection of the environment, pollution prevention, waste management, sustainability), how the supplier communicates and impresses the policy and arrangements to employees/workforce and how environmental performance is monitored. The policy provided should be relevant to the anticipated nature and scale of activity to be undertaken and set out responsibilities for environmental management at all levels in the organisation.
	Environmental Management Policy Date	Please confirm the last review date of your environmental management policy as shown on the attached policy document.			The review date must be the same as shown on the Policy.
4c. Environmental Statement	Environmental Statement	Conditional			
	Environmental Management Statement	Please read the attached document and select the appropriate response for your organisation.	ISO 14001:2015	No, we do not hold the aforementioned certificate and we do not have a written Environmental Policy	The supplier should select the appropriate response for their organisation
5a. ISO 9001:2015 Certificate	ISO 9001:2015 Certificate	Conditional			
	UKAS (or equivalent) ISO 9001:2015 certificate	Please provide a copy of the UKAS (or equivalent) certificate for ISO 9001:2015 and enter the date it is due to expire.	UKAS (or equivalent) certification to ISO 9001:2015	Yes, we hold the aforementioned certificate.	Must be signed and in date. Needs to have been provided by the UKAS (or equivalent) accredited body. Accreditation will be checked using the European Co-operation for Accreditation (EA), the International Accreditation Forum (IAF) and the International Laboratory Accreditation Co-operation (ILAC) websites to ensure this. If the ISO is for a group/parent company, registering company must be detailed on the certificate. Should be relevant to the classification codes selected.
5b. Quality Policy	Quality Policy	Conditional			
	Quality Management Policy Document	Please attach a copy of your quality management policy which has been authorised by the Chief Executive Officer or equivalent and shows the last review date. The policy provided should be relevant to the anticipated nature and scale of activity to be undertaken and set out responsibilities for quality management at all levels in the organisation. NOTE: Please attach a .ZIP file if you have multiple documents.	UKAS (or equivalent) certification to ISO 9001:2015	No, we do not hold the aforementioned certificate but we do have a Quality Management Policy	Quality Management policy is provided. The policy should be periodically reviewed and updated. The policy should be dated and may be signed by the Chief Executive Officer or equivalent senior person within the organisation. The policy should confirm how the supplier aims to ensure quality is managed and current best practice is met, how the supplier communicates and impresses the policy and arrangements to employees/workforce and how quality is monitored. The policy provided should be relevant to the anticipated nature and scale of activity to be undertaken and set out responsibilities for quality management at all levels in the organisation.
	Quality Management Policy Date	Please confirm the last review date of your quality management policy as shown on the attached policy document.			The review date must be the same as shown on the Policy.
5c. Quality Statement	Quality Statement	Conditional			
	Quality Management Statement	Please read the attached document and select the appropriate response for your organisation.	UKAS (or equivalent) certification to ISO 9001:2015	No, we do not hold the aforementioned certificate and we do not have a Quality Management Policy	The supplier should select the appropriate response for their organisation

FORM	SECTION & QUESTION		QUESTION WHICH TRIGGERS THE FORM	DROPDOWN SELECTION WHICH TRIGGERS FORM	CRITERIA TO MEET
6. Insurances					
Employers Liability Insurance (Mandatory for all)	Employer's Liability Insurance Value	Please state the value of cover of your Employers Liability insurance. Please note that where held, the minimum level of cover required is £10M.			This should be the total value shown on the documents provided as evidence of insurance. This must be £10million as a minimum . If the supplier does not legally require this insurance they will need to obtain a statement from their insurance company/broker stating this and attach it below. Add a zero to this field (put n/a for the other fields or zero in numerical fields)
	Employer's Liability Insurance Currency	Please state the currency the value of cover of your Employers Liability Insurance is stated in.			Select from dropdown list.
	Employers Liability Insurance Provider	Please select the insurance provider, not broker, for your Employers Liability Insurance Please note, the insurer should be licensed to underwrite insurance in the United Kingdom with at least a credit rating of A- from Standard & Pools.			Select the insurance provider from dropdown list. Select 'Provider not listed' if the name of the insurer is not named in the dropdown. Please note the list only contains insurance providers not insurance brokers. Following checks, Wessex Water will add the provider to the list where they have a credit rating of A- from Standard & Pools.
	Employers Liability Insurance Document	Please attach evidence of your Employers Liability Insurance which shows; the full value of cover the name of the insurer (underwriter not broker) the policy number (for all layers of cover) and, the start and end dates Please enter the date that it is due to expire. PLEASE NOTE: this information will NOT be shown on your Employers Liability certificate, please provide other evidence. An example of acceptable evidence is attached.			Needs to show full value of cover, start and end dates, insurance provider and policy numbers for all layers of cover (where multiple layers of cover are held). The expiry date entered should be the same as the expiry date shown on the documents provided as evidence of insurance. If the supplier does not legally require this insurance they will need to obtain a statement from their insurance company/broker confirming this and attach it here.
Public Liability Insurance (Mandatory for all)	Public Liability Insurance Value	Please state the value of cover of your Public Liability insurance.			This should be the total value shown on the documents provided as evidence of insurance. It is mandatory for Public Liability Insurance to be held. Expected to be a minimum of £5M.
	Public Liability Insurance Currency	Please state the currency the value of cover of your Public Liability Insurance is stated in.			Select from dropdown list.
	Public Liability Insurance Provider	Please select the insurance provider, not broker, for your Public Liability Insurance Please note, the insurer should be licensed to underwrite insurance in the United Kingdom with at least a credit rating of A- from Standard & Pools.			Select the insurance provider from dropdown list. Select 'Provider not listed' if the name of the insurer is not named in the dropdown. Please note the list only contains insurance providers not insurance brokers. Following checks, Wessex Water will add the provider to the list where they have a credit rating of A- from Standard & Pools.
	Public Liability Insurance Document	Please attach evidence of your Public Liability Insurance which shows; the full value of cover the name of the insurer (underwriter not broker) the policy number (for all layers of cover) the start and end dates and, that it includes an Indemnities to Principals clause Please enter the date that it is due to expire.			Needs to show full value of cover, start and end dates, insurance provider, policy numbers for all layers of cover (where multiple layers of cover are held) and clearly show it includes the mandatory Indemnity to Principals clause. The expiry date entered should be the same as the expiry date shown on the documents provided as evidence of insurance.
Product Liability Insurance (Optional)	Product Liability Insurance Value	Please state the value of cover of your Product Liability insurance.			This should be the total value shown on the documents provided as evidence of insurance
	Product Liability Insurance Currency	Please state the currency the value of cover of your Product Liability Insurance is stated in.			Select from dropdown list.
	Product Liability Insurance Provider	Please select the insurance provider, not broker, for your Product Liability Insurance Please note, the insurer should be licensed to underwrite insurance in the United Kingdom with at least a credit rating of A- from Standard & Pools.			Select the insurance provider from dropdown list. Select 'Provider not listed' if the name of the insurer is not named in the dropdown. Please note the list only contains insurance providers not insurance brokers. Following checks, Wessex Water will add the provider to the list where they have a credit rating of A- from Standard & Pools.
	Product Liability Insurance Document	Please attach evidence of your Product Liability Insurance which shows; the full value of cover the name of the insurer (underwriter not broker) the policy number (for all layers of cover) and, the start and end dates Please enter the date that it is due to expire.			Needs to show full value of cover, start and end dates, insurance provider and policy numbers for all layers of cover (where multiple layers of cover are held). The expiry date entered should be the same as the expiry date shown on the documents provided as evidence of insurance.

FORM	SECTION & QUESTION		QUESTION WHICH TRIGGERS THE FORM	DROPDOWN SELECTION WHICH TRIGGERS FORM	CRITERIA TO MEET
All Risks Insurance (Optional)	All Risks Insurance Value	Please state the value of cover of your All Risks insurance.			This should be the total value shown on the documents provided as evidence of insurance
	All Risks Insurance Currency	Please state the currency the value of cover of your All Risks Insurance is stated in.			Select from dropdown list.
	All Risks Insurance Provider	Please select the insurance provider, not broker, for your All Risks Insurance Please note, the insurer should be licensed to underwrite insurance in the United Kingdom with at least a credit rating of A- from Standard & Pools.			Select the insurance provider from dropdown list. Select 'Provider not listed' if the name of the insurer is not named in the dropdown. Please note the list only contains insurance providers not insurance brokers. Following checks, Wessex Water will add the provider to the list where they have a credit rating of A- from Standard & Pools.
	All Risks Insurance Document	Please attach evidence of your All Risks Insurance which shows; the full value of cover the name of the insurer (underwriter not broker) the policy number (for all layers of cover) and, the start and end dates Please enter the date that it is due to expire.			Needs to show full value of cover, start and end dates, insurance provider and policy numbers for all layers of cover (where multiple layers of cover are held). The expiry date entered should be the same as the expiry date shown on the documents provided as evidence of insurance.
Professional Indemnity Insurance (Optional)	Professional Indemnity Insurance Value	Please state the value of cover of your Professional Indemnity insurance.			This should be the total value shown on the documents provided as evidence of insurance
	Professional Indemnity Insurance Currency	Please state the currency the value of cover of your Professional Indemnity Insurance is stated in.			Select from dropdown list.
	Professional Indemnity Insurance Provider	Please select the insurance provider, not broker, for your Professional Indemnity Insurance Please note, the insurer should be licensed to underwrite insurance in the United Kingdom with at least a credit rating of A- from Standard & Pools.			Select the insurance provider from dropdown list. Select 'Provider not listed' if the name of the insurer is not named in the dropdown. Please note the list only contains insurance providers not insurance brokers. Following checks, Wessex Water will add the provider to the list where they have a credit rating of A- from Standard & Pools.
	Professional Indemnity Insurance Document	Please attach evidence of your Professional Indemnity Insurance which shows; the full value of cover the name of the insurer (underwriter not broker) the policy number (for all layers of cover) and, the start and end dates Please enter the date that it is due to expire.			Needs to show full value of cover, start and end dates, insurance provider and policy numbers for all layers of cover (where multiple layers of cover are held). The expiry date entered should be the same as the expiry date shown on the documents provided as evidence of insurance.
7. Submission Declaration	Submission Declaration	Mandatory for all			
	Final Declaration	You are required to complete the declaration confirming that you have the authority to create this account and submit the information on behalf of your organisation and that, as the administrator for this supplier account, you are responsible for ensuring all information provided is kept up to date. Where information is found to be inaccurate the Company reserves the right to suspend or terminate any existing contract(s)/agreement(s) and/or participation in tender exercises at no cost to the Company, until such time the Company (Wessex Water Services Limited including companies within the same group) is satisfied that your organisation has provided complete and accurate information, and continues to meet the specified criteria. Yes = I confirm and agree No = I do not confirm or agree (account registration will not be progressed)			The supplier must be able to confirm and agree the declaration